

**STATE OF NEVADA
ADVISORY COUNCIL ON FEDERAL ASSISTANCE**

MEETING ACTION MINUTES

DATE: December 15th, 2016

LOCATION: Laxalt Building
Second Floor Chambers
401 North Carson Street
Carson City, NV;

Grant Sawyer Office Building, Suite 5100
Governor's Conference Room
555 East Washington Avenue
Las Vegas, NV

CHAIRMAN: John Ritter, FOCUS Property Group

SECRETARY: Connie Lucido, Chief, Office of Grant Procurement, Coordination, and Management (State Grants Office)

IN ATTENDANCE:

Voting Members	Non-Voting Members
<i>John Ritter, Chairman Assemblyman Derek Armstrong, Vice Chair Zanny Marsh, American Red Cross of Northern Nevada</i>	<i>Connie Lucido, State Grants Office</i>
Absent	
<i>Pete Goicoechea, Senator Kathi Thomas-Gibson, City of Las Vegas Jim Wells, Governor's Finance Office (Non-Voting Member)</i>	
Staff Present	
<i>Shane Chesney, Senior Deputy Attorney General, Attorney General's Office Erin Hasty, State Grants Office Eric Mager, State Grants Office</i>	

1. CALL TO ORDER -

Chairman Ritter called the meeting to order at 1:30 p.m.

2. ROLL CALL AND INTRODUCTION OF COUNCIL MEMBERS -

Shane Chesney, Deputy Attorney General, said he researched, and a non-voting member could be counted for quorum because a majority is present, but the non-voting member could not make a motion. Chairman Ritter called role and Ms. Lucido and Assemblyman Armstrong were present. A quorum was present. Zanny Marsh arrived at 1:53 p.m.

3. PUBLIC COMMENT-

None.

4. FOR POSSIBLE ACTION- APPROVAL OF MINUTES OF OCTOBER 19th MEETING

A. Ms. Lucido said she spoke with Mr. Chesney and asked if the minutes could be changed to reflect staff present. She asked that the already approved minutes be amended to include staff that was present as well.

- i. **Chairman Ritter made a motion to approve the minutes with changes mentioned.** Assemblyman Armstrong seconded. Motion was passed unanimously.

5. FOR POSSIBLE ACTION- DISCUSSION OF ACTION ITEMS

A. Update of Grants Office Activities

Ms. Lucido said this has been a very productive year, especially since this was the first year the Council had been formed. Ms. Lucido said she wanted to thank the Council on behalf of the Grants Office and the state for all of the work they've done. She said the business plan did not get done this year, and she hopes to get that tackled next year. She also said she and her staff have been meeting with agency directors soliciting feedback on grant, agency needs and strategies and has shared the list of recommendations the Council proposed. Many directors applauded the Council efforts, agree with recommendations and have shared that the changes are greatly needed.

Ms. Lucido said the work of the Grants Office strategic work-plan will help move forward the work of the Council through the Legislative Session.

Chairman Ritter thanked her and her team for all of their work and said it has been a very collaborative, productive and open process and he was happy the efforts of the Council are resulting in concrete action. He said he looks forward to working through the upcoming session to advance the work they have done.

B. Discuss Annual Report (Attached)

Ms. Lucido said the Council was obligated to provide a report to the Governor and the Legislature annually and walked through the draft report. Chairman Ritter said he wanted it to be a document that could be shared widely. Ms. Lucido walked through the document and the Council gave their edits.

Items discussion (see attached report):

- #1- Data is missing at all levels and a system would help to tell how much match is being used, how much funding is not being applied for, etc. Most agencies have a patchwork system of data collection and this would help centralize and ensure accuracy.
- #2- Timelines through IFC would help more agencies apply because they would not be worried about stalled implementation.
- #3- Agencies can be penalized for bringing in grants by seeing their state general fund decrease. This item may not require legislation, and fixing it would help incentivize agencies to bring in more federal revenue if they did not think their budgets would be penalized.
- #4- A pilot fund would be beneficial, but there is still work to be done to find out how best to administer this fund and what it could specifically be used for, and figuring out how to distribute funds (can all agencies apply, philanthropic agencies, etc.). This item will need to be discussed further at future meetings.
- Other important issues- Chairman Ritter said there were issues that came up during discussions throughout the year and would need to be delved into deeper and addressed and would likely become recommendations for the 2017 report. Many of the items listed were discovered after public comment. Council members spoke of how appreciative they were for the comments made during public comment, and hoped in the future they would hear more.
- A fifth recommendation was added for the Grants Office, especially since legislation was being introduced to clean-up its language and remove prohibitions on numbers of staff and prioritizing agencies to work for.
- Appendix- was decided to attach a paragraph directing those who were interested in learning more to the website, rather than attaching minutes and agendas to the report.

Chairman Ritter and Ms. Lucido thanked Assemblyman Armstrong for his service and for all of his work. They expressed how much they appreciated him moving

strategies designed to increase federal revenue to the state forward and stated he would be greatly missed on the Council.

Assemblyman Armstrong made a motion to approve the report and allow the Grants Office to make the technical changes discussed. Ms. Marsh made a second. Motion passed unanimously.

C. Grants Council in 2017

Chairman Ritter suggested they do not hold another meeting until after the 2017 Legislative Session since it would be a busy time and it would be more beneficial to meet when they know the landscape and what had passed during session. He added when discussions do begin again, the “Other Important Issues” be placed on the agenda. Mr. Chesney suggested he rephrase to allow for flexibility in case a meeting was needed.

Assemblyman Armstrong made a motion for the scheduling of the next meeting to be decided by the Chair. Ms. Marsh seconded. Motion passed unanimously.

6. FOR POSSIBLE ACTION- FUTURE MEETING DATES AND AGENDA ITEMS

- A. Other Important Issues from Annual Report.
- B. 2017 Legislative Session.

7. PUBLIC COMMENT-

None.

8. FOR POSSIBLE ACTION- ADJOURNMENT

Meeting was adjourned at 2:27 p.m.