



Office of Grant Procurement, Coordination and Management Department of Administration

Grant Facilitation

The Grants Office facilitated one grant application at the request of the Nevada Energy Office during the 3Q13 (January-March) for \$2 million to deliver commercial energy efficiency solutions.

The 2012/2013 biennium total of facilitated grants is \$8.089 million with \$997,586 in successful awards. The Grants Office has established a productivity ratio of 5: 1—generating \$5 in grant awards for each dollar the state invests in the office.

Facilitated Grant Award Notifications

As of 03/29/13, the Grants Office received not received notifications during the past quarter of any awards which this office has provided assistance.

Disseminated Funding Opportunity Notices

The value of the grant opportunities identified and disseminated by the Grants Office for the 3Q13 is \$67.2 million. The total number of grant announcements disseminated for the quarter total 254.

The Office has 231 State Grant Contacts, 199 Nevada Grant Stakeholders, and 123 Energy Grant Contacts subscribed through the opt-in e-mail lists. There are 53 direct subject groups for specialized grant and training announcements including museum, arts, GIS and rural contacts.

Outreach

Developed and posted calendar year 2013 training and grant user group meetings.

Coordinated with Nevada Association of Counties to facilitate rural outreach and grant training. Co-hosted a grant writing training videoconference on March 13, 2013. There were over 50 participants, most representing rural communities.

Met with DHHS staff to develop a Strategic Initiative Grant Group to respond swiftly to health funding opportunities.

Created a State Major Grant Sub Grantor Committee to share best demonstrated practices and address challenges in grant management. The group will meet monthly.

Surveyed State agencies on grant management software systems to assess the capabilities and limitations of current methods. Coordinated the first in a series of software demonstrations for State agencies.

Successfully utilized the State of Nevada Certified Public Manager Program to address the challenge of retaining a knowledgeable grants workforce throughout Nevada.

Enlisted the assistance of University of Nevada, Reno, English Department's Community Service Learning Program for surveying of rural areas to determine what type of grant training and technical support is most needed.

Initiated monthly conference calls with Ryan McGuiness in the Governor's Washington D.C. Office.

Launched Nevada's new American Recovery & Reinvestment Act (ARRA) Web site. Nevada's ARRA site is a cornerstone on Governor Sandoval's website, Nevada's Transparent Government, which was launched during the quarter. The cross-linkages with Nevada's Transparent Government have driven activity to both Grants Office websites.

Less than one month from its launch, the ARRA site experienced 148 visits with 110 unique visitors—they browsed an average of 3.51 minutes and viewed 2.8 pages before exiting. The first full quarter of analytics for the Grants Office site indicate 1,077 visits with 534 unique visitors—they browsed 4.34 pages spending an average of 4:40 minutes. The site's returning visitor rate is 56%. A website and social media strategy is under development.

In accordance with federal reporting requirements, the Office prepared the 4th quarter 2012 ARRA report for Nevada. At this reporting, the State of Nevada has expended 98.5 percent of the \$3.3 billion awarded. For the quarter, ARRA funds supported 199 jobs in Nevada.

Under the aegis of Purchasing a Request for Qualifications (RFQ) for grant writing and administration is under development. The intent of the RFQ is to achieve greater operational efficiencies for Nevada's state agencies by providing ease of access to grant professionals under the Good of the State Contracts Listing for Services. This will help to ensure that the state's contractors have proven track records in grant development, and a demonstrated commitment to a practice that meets professional and ethical standards.

Coordinated with State of Nevada training and grant professionals to outline and develop a State of Nevada Grant Writer program. This 40-hour certificate program will provide a standard core knowledge required for grant development and management. To ensure best practices among State grant professionals, the certification will be renewed biennially.

**4Q FY 2013
Activities**

April

User Group Meeting: Co-hosting a presentation with The Foundation Center and Bette Hartnett, Certified Grant Professional, Nevada Department of Education. The meeting will be video-conferenced between Carson City and Las Vegas.

May

Training: Census Data for Grant Writers

June

Rollout of Grant Writer Certification Program

September

Co-hosting training with Federal Department of Housing and Urban Development