



Office of Grant Procurement, Coordination and Management Department of Administration

Grant Facilitation

The Grants Office facilitated an application for the Make It In America Challenge grant during 4Q13 by coordinating partnerships between the Nevada Department of Employment, Training and Rehabilitation (DETR), Western Nevada Development District, and Nevada Industry Excellence. The federal funding agencies are Employment and Training Administration, Economic Development Administration, and National Institute of Standards and Technology, Manufacturing Extension Partnership. The proposal would develop a nine county pilot program for training and expanding Nevada's manufacturing sector. This grant has the potential of bringing \$2 million in new federal dollars to Nevada, with \$1.3 million being awarded to DETR.

The 2012/2013 biennium total of facilitated grants is \$10.089 million. The Grants Office received notification of \$997,586 in successful awards, establishing a productivity ratio of 5: 1—generating \$5 in grant awards for each dollar the state invests in the office.

Facilitated Grant Award Notifications

As of 06/30/13, the Grants Office has not received new notifications during the past quarter of any awards which this office has provided assistance.

Disseminated Funding Opportunity Notices

The value of the grant opportunities identified and disseminated by the Grants Office for the 4Q13 is \$50.3 million. The total number of grant announcements disseminated for the quarter total 222.

The Office has 243 State Grant Contacts, 232 Nevada Grant Stakeholders, and 127 Energy Grant Contacts subscribed through the opt-in e-mail lists. There are 55 direct subject groups for specialized grant and training announcements including museum, arts, GIS and rural contacts.

Outreach

Coordinated a Grant User Group Meeting on April 5, 2013 that provided training on grant writing and aligning the budget to the project narrative. The Grants Office partnered with the Nevada State Library and Archives to include a presentation by the Foundation Center. The training was video conferenced between northern and southern Nevada and attracted grant professionals from state government, local government, local school districts and nonprofits. There were over 70 participants in

the Carson City audience, and about 40 people present in the Las Vegas facility. Provided grant training to the Inter Tribal Council of Nevada on April 15, 2013. The training was attended by about 30 tribal representatives.

Co-hosted a training workshop on using U.S. Census Data in Grantwriting with the Nevada State Library and Archives on June 18, 2013 at Western Nevada College. The event featured presentations by Kimberly Elliott, Chief, Nevada Grants Office; Jeff Hardcastle, Nevada State Demographer; and Lia Bolden, Data Dissemination Specialist, U.S. Census Bureau. The workshop was attended by over 50 grant professionals from state government, local school districts and nonprofits.

Convened and facilitated monthly meeting with the State Major Sub Grantor Advisory Panel to share best demonstrated practices and address challenges in grant management.

Continued to update and manage the websites for the Grants Office and the American Recovery & Reinvestment Act (ARRA). The Grants Office website experienced 395 unique visitors who browsed an average of 3:14 minutes and viewed 3.55 pages. The percentage of new visitors for the quarter is 49%. The ARRA site attracted 250 unique visitors who spent an average of 2:58 minutes and viewed 2.73 pages. The percentage of new visitors is 71%. A website and social media strategy is under development.

In accordance with federal reporting requirements, the Office prepared the 1st quarter 2013 ARRA report for Nevada. At this reporting, the State of Nevada has expended 98.68 percent of the \$3.3 billion awarded. For the 1st quarter of 2013, ARRA funds supported 195.98 jobs in Nevada.

Under the aegis of Purchasing a Request for Qualifications (RFQ) for grant writing and administration was developed and disseminated. Four private contractors have been approved by the RFQ review panel and the subsequent contracts will be presented to Board of Examiners in July, 2013. The intent of the RFQ is to achieve greater operational efficiencies for Nevada's state agencies by providing ease of access to grant professionals under the Good of the State Contracts Listing for Services. This will help to ensure that the state's contractors have proven track records in grant development, and a demonstrated commitment to a practice that meets professional and ethical standards.

Coordinated with State of Nevada training and grant professionals to develop the curriculum for the State of Nevada Grant Writer program. This 40-hour certificate program will provide a standard core knowledge required for grant development and management. To ensure best practices among State grant professionals, the

certification will be renewed biennially.

Authored an article about the Department of Research, Planning and Grant Management for the April 2013, edition of the Department of Administration newsletter.

**1Q FY 2014
Activities**

Late Summer

Rollout of Grant Writer Certification Program

September 3-4, 2013

Co-hosting training with Federal Department of Housing and Urban Development

October:

Grant User Group Meeting: Panel Discussion on how to generate match funding